

ASSISTANT PRINCIPAL - SENIOR HIGH SCHOOL, MIDDLE SCHOOL

Directly Responsible To: Building Principal

Directly Supervises: Certain certificated and classified personnel as delegated by the principal

Functional Responsibilities: To provide assistance in the general administration of the school as delegated by the principal

QUALIFICATIONS

1. Education
 - A. Advanced degree with emphasis in administration, supervision, and curriculum development or satisfactory evidence of progress toward the same.
 - B. Appropriate California Administrative Credential
2. Experience
 - A. Evidence of successful secondary teaching and/or administrative experience.

APPOINTMENT

1. The candidate shall be appointed by the Board of Trustees on the recommendation of the Superintendent.
2. The candidate shall be selected from among a list of qualified applicants selected through the medium of interview and examination procedures established by the Superintendent.

OPERATIONAL RESPONSIBILITIES

1. The Superintendent is authorized to develop a job description for the 'Assistant Principal - Senior High School', 'Assistant Principal - Middle School' that will define specific areas of responsibility.